

ANNUAL GENERAL MEETING
OF
THE CHARTERED INSTITUTION OF CIVIL ENGINEERING SURVEYORS
at TANKERSLEY MANOR
2nd MARCH 2010 – 6.30 PM

1. Attendance & Apologies:-

Those present were:

Committee Members:

Paul Bird	Chairman
Steve Jennings	Secretary
Bob Cooke	Treasurer

Members:-

Derek Millington	Commercial
Andrew Robinson	Commercial
Mike McKenna	Commercial
Batsetswe Motsumi	Commercial
Mark Walton	Commercial
Joe Harrison	Commercial
Andrew Metcalf	Commercial
Fran Inkoom	Commercial
Kuda Mushati	Geospatial

Apologies were received from:

Paul Blackburn	Vice Chairman
Gary Jones	Marketing & PR Manager
Chris Mould	
Peter Farmery	

2. **Minutes of 2009 AGM – none issued**

3. **Matters Arising – None**

4. **Chairman's Report:**

Paul Bird reported on the following developments and activities during the year:-

- a) Committee meetings had generally been held every month throughout the year, subject to the members' busy working commitments. All members were most welcome to come along and attend the meetings

The three main focus points for the year had been

- i) The delivery of seminars,
- ii) Communications with Sale HQ, and
- iii) The Business Plan

b) Regarding seminars, the following had been held:

- i) 40 years of the ICES & Chartership of the Institution – held in June 09 and presented by Bill Pryke and Steve Jackson
- ii) The Safe way to Exit Contracts, delivered by Steve Bate in October 09.
- iii) HGCRA Update, by Simon Plunkett of Pinsent Mason in December 09
- iv) Collateral Warranties, Bonds & Guarantees, held in January 10 by Andrew MacQuish of Halliwells.

c) With regard to the Business Plan, a meeting had been held between the Regional Committee, Bill Pryke, the CEO, and Gary Jones, Marketing & PR Manager.

- i) A skeleton plan had been agreed and put in place, the first time this had been done. This covered such topics as CPD Events, Mentoring, Links with Universities, Links with other Bodies, Membership Expansion, and communication/Feedback to HQ.
- ii) The Institutions overall 5 year Business plan is nearly complete, (due March 10) and members can request copies. It will contain strategies for marketing, recruitment and retention of members.
- iii) The Regional plans will feed into this with particular regard to relationships with other organisations. (eg. CIC, ICE, CECA), accredited courses, CPD Events, mentoring and links to local universities.
- iv) Development is being made on new routes to membership, eg Senior Applicant Route, refer to the Website for details.
- v) The Institute is also working on raising awareness through social media, such as Twitter, Facebook and LinkedIn
- vi) Also, a growing focus is on developing the ICES Approved Development Scheme, (ADS), and getting this adopted by employers of commercial and geospatial surveyors.

5 **Secretary's Report:**
Covered in Chairman's report

**6 Treasurer's Report:
Attached**

7 Election of Regional Committee

Paul Bird resigned as Chairman and from the committee
Vice Chair – P. Blackburn resigned as Vice Chairman
Secretary – Steve Jennings remains
Treasurer – Bob Cooke remains

Nomination for the position of Chairman was put to the meeting, but none were received, it is recorded therefore, that the Committee is without a Chair person.

8 Any Other Business.

A short general discussion took place about the future direction of the Institution.

The Committee and Member guests, having no further matters to discuss, retired for refreshments at the bar.

Next Meeting TBA