

## QUICK GUIDE TO RE-INSTATEMENT AS A MEMBER

### Affiliate or Graduate Member

To be re-instated as an Affiliate or Graduate Member simply complete an application form (re-instatement) which you can download from the ICES website (<http://www.cices.org/pdf/Reinstatement%20Form.pdf>) and have it signed by a full member or fellow of ICES, ICE, RICS or CIOB.

### Technical Member / Member / Fellow

If you have been a Technical Member, Member or Fellow *during any of the last 5 years* you may apply for re-instatement as described below.

- 🌀 Complete the application form (re-instatement) with your current contact details and a photograph
- 🌀 Attach a full C.V. covering your whole career
- 🌀 Attach a continuing professional development record for the last 12 months
- 🌀 A signature of an ICES member or fellow on each of the three documents.
- 🌀 The normal application fee for the grade in question

*If it is more than 5 years* since you were last a current Technical Member, Member or Fellow please contact the Professional Development and Membership Manager to discuss re-instating your membership.

Once your application to be re-instated has been accepted you will be sent an offer letter which will include an invoice for the outstanding annual subscription fee for that year.

**To make a re-instatement application at any grade please either scan / attach your documents and send them by e-mail to [applications@cices.org](mailto:applications@cices.org)**