

Quick Guide to...



Member (Academic Route)

Please read in conjunction with the ICES Guide to Membership

The institution strongly encourages specialist academic staff to apply for the grade of Member. In order to smooth this process there is now a specific application process, which pays more attention to general competencies and to teaching, research and published papers. Academic applicants will not need to meet the specialist competencies, which were designed specifically for current practitioners. Once accepted, there will be no distinction made between a Member who applied via the academic route and one who applied by the usual specialist competency route.









Eligibility

A Member will have either:

-  A substantial amount of experience as a civil engineering surveyor in an academic occupation.
-  Current employment in a relevant academic post.

How to Apply

The Member application must include:

-  Online application or upgrade form with details of two sponsors.
-  Principal sponsor's form.
-  A detailed CV.
-  A completed set of general competencies.
-  An academic profile – a detailed listing of areas of teaching, research and published papers.
-  Continuing professional development records for the last two years.
-  Digital photograph.
-  The appropriate fee.







Detailed CV

The detailed CV is an opportunity to demonstrate your knowledge, understanding, range of skills and experience on the basis of a whole career description. The CV should include colleges and universities attended, qualifications gained as well as a whole career description. This should include any periods not in employment or employed in non or semi-related fields. The detailed CV for applications via this route should be 1,500-2,000 words long.

Competencies

All applicants must have the general competencies assessed and signed off by their supervisor or manager. It is not a condition that the supervisor or manager is a Member or Fellow of ICES. The competencies are statements of the knowledge, skills and experience that the applicant must have to qualify as a Member. Each competency is demonstrated by a list of activities. Each activity must have been assessed to one of the standards defined below:

-  **Appreciation** A general appreciation and awareness of the activity is required.
-  **Knowledge** This standard requires knowledge and understanding of the activity.
-  **Experience** To reach this standard the activity must have been performed independently or under supervision. Experience of the relevant techniques and functions must be in addition to showing appreciation and knowledge.
-  **Ability** To be able, without supervision, to perform relevant functions and will be able to supervise other less experienced staff.

The introduction to the competencies document and general competencies can be downloaded from the ICES website.

Continuing Professional Development Records

A record of continuing professional development (CPD) undertaken in the last two years. Guidance on how to put together suitable CPD records can be found in the ICES booklet *Continuing professional development*. The records may be submitted in any reasonable format including those required by other recognised professional bodies. CPD covers a whole range of learning activities including new skills gained at work, workshops, seminars, training courses, reading and mentoring.

Sponsors

All sponsors should have read the application details in full as they are vouching for the accuracy of these details as well as sponsoring the applicant as an individual. Sponsors may be members or fellows of the Institution of Civil Engineers, Royal Institution of Chartered Surveyors, Chartered Institute of Building or other chartered construction sector UK professional body. Members and fellows from overseas professional bodies which have signed a memorandum of association or co-operation with ICES may also sponsor applications. ICES may check with the sponsor and their professional body to check the validity of the sponsorship being claimed.

Please return all requested documentation to the membership department at ICES head office. Applicants are strongly encouraged to submit applications electronically via www.cices.org/forms

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