

PRIVACY POLICY

This privacy policy explains how we use any personal information we collect about you when you use this website.

Topics:

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What information do we collect about you?

We invite you to supply your personal data in order that we can process your requirements and deliver the services that you have requested. We use information collected from members and non-members to provide the services we offer.

Typically, the following details are required in order to send any products that you have ordered, or for event registration purposes: name, address and other contact information such as telephone number and e-mail address.

If you are (or are applying to become) a member of ICES your personal data will be used to provide the member services that you require. Depending on the category of membership you are applying for, additional personal data may be required, such as educational and employment history, plus the names of a qualified sponsor. If you are applying for membership of the Engineering Council, ICES will share some of your information with it in order to assess and register your qualification. The Engineering Council also publishes a list of new members on its website.

We also collect usage information about the website by the use of cookies.

How will we use the information about you?

Data we hold will be used confidentially, and to help run our services and keep you informed - for example, to collect subscriptions, mail out publications and let you know about conferences and events. Members' names and grade of membership are published on the online Members' Directory.

Overseas members may have their data transferred to international country representatives, to help them administer local events in their home country. We may also use relevant information to target and promote journals, training and recruitment services.

We may share data with trusted partners to send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to ICES, and they are required to maintain the confidentiality of your information.

Your details will be made available, as appropriate, to those officers of the ICES who are responsible for the services that you request. Services such as regional activities, interviews and advice on qualifications which may be delivered by volunteer members.

We may disclose information we hold about you where legitimately requested for legal or regulatory purposes, as part of legal proceedings or prospective legal proceedings.

Marketing

We would like to send you information about products and services from time to time that may be of interest to you. If you have consented to receive marketing, you may opt out at a later date. You have a right at any time to stop us from contacting you for marketing purposes.

If you no longer wish to be contacted for marketing purposes, please login to our registered user area and update your preferences.

How can you access your information and correct any errors?

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email or write to us. We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

Cookies

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity. ICES use Google Analytics, which collects information anonymously without identifying individual visitors. The cookies store information such as the number of visits to the website and what site referred the visitor to the web page.

For further information visit www.aboutcookies.org or www.allaboutcookies.org. You can set your browser not to accept cookies and the above websites can tell you how to remove cookies from your browser.

Other websites

Our website contains links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this web page. Please check back from time to time for updated information.

How to contact us

Please contact us on info@cices.org if you have any questions about our privacy policy or information we hold about you or write to the Chartered Institution of Civil Engineering Surveyors, Dominion House, Sibson Road, Sale, Cheshire M33 7PP United Kingdom.

This document is currently under review due to the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) that comes into force on 25 May 2018.