

Application/upgrade submission requirements per membership grade



	Student	Affiliate	Associate	Graduate	Technical Member	Technical Member IMCA route	Member (Graduate route)	Member (Mature route)	Member/Fellow (ICE route)	Member/Fellow (RICS route)	Member (professional body route)	Member (Associate Member route)*	Member (Senior applicant route)	Member (Academic route)	Fellow
Documentation required															
Online Application or upgrade form	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Photo		•	•	•	•	•	•	•	•	•	•	•	•	•	•
Online Application/upgrade fee			•	•	•	•	•	•	•	•	•		•	•	•
Evidence of qualifications			•	•	Optional	Optional	•	Optional			Optional			Optional	
One sponsor required			•	•											
Two sponsors required					•	•	•	•	•	•	•	•	•	•	•
Evidence of meeting the criteria of the IMCA competency scheme at level SO1, S11 or S12						•									
Evidence of being an ICE Member/Fellow								•							
Evidence of being a RICS Member/Fellow									•						
Evidence of RICS subscription having been paid									•						
Evidence of being a Member/Fellow of an appropriate professional body										•					
Academic Profile (teaching, research, published papers)														•	
CPD plan and records (1 year)					•										
CPD plan and records (2 years)							•	•			•	•	•	•	•
Detailed CV (750 words)					•	•									
Detailed CV (1500 words)							•	•	•	•	•	•	•	•	•
Experience report (750 words)					•										
Experience report (1500 words)							•	•							
General competencies Technical (signed off)					•										
General competencies Member (signed off)							•	•						•	
Specialist competencies Technical (signed off)					•										
Specialist competencies Member (signed off)							•	•							
Core Competencies Technical (signed off)					•										
Core Competencies Member (signed off)							•	•							
Narrative showing how core/specialist competencies fulfilled											•	•	•		
Principal Sponsor form					•	•	•	•			•	•	•	•	•
Brief statement against the Fellow Attributes															•

* upgrades from Historic Associate grade only